



TALLONG APPLE DAY 7TH MAY 2023 Stall Holder Application Form

The Tallong Apple Day Committee would like to invite you to participate in the 2023 Apple Day Festival scheduled for the 7th of May 2023. Sites are 3m wide and approx 4m deep, from the kerb of the road to the fence-line. *For a larger area you may require multiple sites.* As a safety measure, **ALL stalls must be weighted min 20kg Stall site fee is \$70 per site.** This year electricity will only be available near generators. If you require electricity we have limited availability and the fee is \$30. For amusements/rides the fee will be \$60. Please note we do have limited pre erected stalls for hire, please call 0429980545 if interested asap.

NOTE: Prepared food stalls are required to comply with the *Food Act, 2003* and *Food Standards Code*, and will have to pay **Goulburn Mulwaree Council's registration fee \$90** we do not process this fee. This fee must be paid directly to Goulburn Mulwaree Council when submitting the GMC Mobile or Temporary Food Premises Registration form which is attached **This fee covers you for 2 years at any GMC event [Any stall requiring water has to be supplied by the stall holder.**

To ensure your booking, please send a cheque made out to the **"Tallong Community Focus Group"** or arrange an Internet money transfer to Account: **Tallong Community Focus Group Apple Day; BSB 641-800; Account No. 200803583 and note your name.** Send your signed Application form and the copy of your current stall holder insurance policy to the following address or scan these and return by Email: tallongappledayfestival@gmail.com

Tallong Apple Day
c/- Kerry Lawrence
PO Box 141 Marulan,
NSW, 2579

Contact details: Tel. 0429980545 email: tallongappledayfestival@gmail.com

And include the completed form below:

Application Form

I agree:

1. That the stall must be ready for operation by 8.30am on the day of the fair, and to be in attendance until close 4pm.
2. Participation is wholly at my own risk and I will have insurance cover to absolve organizers of any legal liability; **I will also provide a copy of my current stall holder insurance certificate; (without this proof of insurance, we regret that we are unable to offer you a stall site in 2023).**
3. I will bring necessary tables, chairs, tents, etc with me and they are to be in good repair.
No raffle other than that of organizers will be run on the day.

Applicant/Group:

Business Name: ABN: (if applicable)

Contact Name:

Address:

Telephone number: (H)..... (M)

Email address: Comments:

Type of stall (e.g. craft, produce, food type ,full disclosure)

Food Business Notification Number (if known).....

Area required for stall: Width (m): Depth (m):

Payment method: Cheque Internet/online Amount: \$ Reference:

Electricity required: **Yes/No** If **No** are you bringing your own generator? If **Yes**, you are limited to one appliance per lead and one lead per outlet. All electrical leads must be tested and tagged.

I agree to the terms and conditions -Signature:

We are limited to 70 stalls so please complete NOW, **your space will be secured when PAYMENT AND INSURANCE CERTIFICATE IS PROVIDED**. We will do our best to provide the stall site you request but we are changing our site plans this year and it will mean some changes are necessary for the good of the festival. You will be notified of your confirmed site. Your stall site on the day must be as is stated on your application!

***SATURDAY BUMP IN REQUEST**-Provide details, include contact number

PLEASE NOTE STALL HOLDER WILL BE RESPONSIBLE FOR SECURITY OF SITE & GOODS [event organizers will organize police patrol of site, but take no responsibility for loss or damages]

***SUNDAY BUMP IN-** Follow instructions that will be emailed to you prior to event

Cancellation Policy: Unless the Committee postpones or cancels the Festival, for any reason, all stall holders are requested to attend and there will be no refund of application fees.

Please note:

1. Entry to your site can take place as per your pre apple day notice, once site plan is confirmed. Stall bump in is from 5.30am or if other arrangements are made with organizers, Saturday bump in will be allowed with approval by stall site organizer-Kerry
2. You must enter the area via Memorial Drive from the Highland way direction at the Huon Street entrance point [map to be emailed with bump in instructions]. If on Memorial Drive your entrance will be via Highland Way, If you are in the park your entrance will be via Coaura road gate
3. All stall holder cars/vehicles must be parked in adjacent streets after off-loading the stall contents ASAP unless other arrangements have been made with the organizers prior to Apple Day. Exit to the area will be via Bumballa Street.
4. **No vehicular traffic movements will be allowed in the closed section of Memorial Drive between 8.30am & 4.00pm** unless permission has been obtained from the Festival Convener and a "Follow Me" marshal has been appointed to lead the vehicle.
5. **We ask that you unload your goods and remove your vehicle [to parking area asap to assist with traffic control] parking areas to be advised in email prior to event**
6. There will be an ATM on site. Police and Council traffic controllers will direct all visitor traffic to the Festival.
7. A continual shuttle service will run to and from festival [we ask all visitors to park at parking stations as advertised]

Please note: Your stall application will be accepted once received all information required. In case of multiple stalls applying with same goods the first or most local will have priority acceptance .Kerry will contact asap if this is the case relating to your application.

We look forward to seeing you join us in Tallong on Sunday 7th May 2023